

**REGION C WATER PLANNING GROUP**  
MINUTES OF AN OPEN PUBLIC MEETING  
MARCH 31, 2014

The Region C Water Planning Group (RCWPG) met in an open public meeting on Monday, March 31, 2014, at 1:00 P.M. The meeting was held at the TRA Central Wastewater Treatment Plant located at 6500 W. Singleton Boulevard, Grand Prairie, Texas. Notice of the meeting was legally posted.

Chairman Parks called the meeting to order at approximately 1:00 P.M. Chairman Parks welcomed guests and asked that those interested in speaking complete a speaker registration form.

I. ROLL CALL

Secretary Russell Laughlin conducted a roll call. The following members were in attendance:

David Bailey	Jim Parks
Bill Ceverha	Denis Qualls (Alt. for Jody Puckett)
Andy Cronberg (Alt. for Frank Crumb)	Drew Satterwhite
Gary Douglas	Robert Scott
James Hotopp	Gary Spicer
Russell Laughlin	Connie Standridge
Tim Fisher (Alt. for Howard Martin)	Jack Stevens
Jim McCarter	Fiona Allen (Alt. for Kevin Ward)
Steve Mundt	Tom Woodward

Thomas LaPoint, Harold Latham, G. K. Maenius, Bob Riley were absent from the meeting. Temple McKinnon of the TWDB, Darrell Dean of TDA, and Sharron Nabors of the Region D Water Planning Group were also in attendance.

II. APPROVAL OF MINUTES – December 2, 2013

The minutes of the December 2, 2013, RCWPG meeting were approved by consensus.

III. ACTION ITEMS FOR CONSIDERATION

- A. Consider Approval of Letter to TWDB Requesting Use of Safe Yield to Determine Available Supply from Tarrant Regional Water District Reservoirs

Amy Kaarlela reviewed the request to use Safe Yield to determine available supply from Tarrant Regional Water District (TRWD) reservoirs and advised that TRWD operates their Management Plan based on Safe Yield.

On a motion by Frank Crumb and a second by Denis Qualls, the RCWPG voted unanimously to approve submittal of a letter to TWDB requesting the use of Safe Yield to determine available supply from Tarrant Regional Water District reservoirs.

- B. Ratify Amendment Numbers 3, 4, and 5 of Contract Between Texas Water Development Board and North Texas Municipal Water District Related to the 2016 Region C Water Plan

Chairman Jim Parks reviewed Contract Amendment Nos. 3, 4, and 5. He reviewed each Amendment as follows:

- Amendment No. 3 was concerning Task 4D Scope of Work and notice to proceed
- Amendment No. 4 included \$8,500 for Region C/D conflict resolution, released funds from the State's new FY budget, and revised tech memo due dates
- Amendment No. 5 added Task 12 regarding 2011 projection prioritization and added Task 13 regarding 2016 projection prioritization

Chairman Parks advised that the NTMWD had also ratified approval of these amendments.

On a motion by Jack Stevens and a second by Connie Standridge, the RCWPG voted unanimously to ratify Amendment Nos. 3, 4, and 5 of the Contract between the Texas Water Development Board and North Texas Municipal Water District related to the Region C Water Plan.

- C. Consider Authorization for NTMWD to Amend the Current Contract with Consultants to Incorporate Provisions of Amendment Nos. 3, 4, and 5 of the Contract Between NTMWD and TWDB

Chairman Jim Parks reviewed the need to also amend the contract with the consultants to incorporate the provisions of Amendment Nos. 3, 4, and 5 of the Contract between NTMWD and TWDB.

On a motion by Russell Laughlin and a second by Steve Mundt, the RCWPG voted unanimously to authorize the NTMWD to amend the current contract with the consultants to incorporate provisions of Amendment Nos. 3, 4, and 5 of the contract between NTMWD and TWDB.

- D. Consider Revision of Region C Approved Demand Projections to Include Demand for DFW International Airport

Amy Kaarlela advised that the DFW Airport demands were inadvertently left out of the Region C demand projections. It was thought these demands were included in the TWDB's draft manufacturing demands of Dallas and Tarrant County; however, they were actually included in Dallas County Other (municipal), which was greatly reduced. These demands need to be added back to Dallas County and Tarrant County demands.

On a motion by Gary Spicer and a second by Steve Mundt, the RCWPG voted unanimously to approve revision of the Region C approved demand projections to include demand for DFW International Airport.

E. Consider Appointment of a Region C Sub-Committee on SWIFT Prioritization

Chairman Jim Parks reviewed the need to submit the SWIFT prioritization by TWDB by June 1, 2014. This includes approximately 800 projects in Region C. Chairman Parks recommended appointment a Sub-Committee in order to meet the deadline. Chairman Parks asked for volunteers from the RCWPG and received the following names:

- Jack Stevens
- Russell Laughlin
- Denis Qualls
- Bill Ceverha
- Connie Standridge
- Fiona Allen
- Tim Fisher
- James Hotopp
- Gary Spicer
- Jim Parks

On a motion by Jim McCarter and a second by Denis Qualls, the RCWPG voted unanimously to appoint the above-referenced members to the Sub-Committee on SWIFT Prioritization.

IV. DISCUSSION ITEMS

A. Schedule Update

Amy Kaarlela presented a project schedule update. The schedule for 2014 included key items:

June 1 – SWIFT prioritization due  
August – Technical data (need analysis) due

September – Deadline for final prioritization for 2011 projects

It was suggested that 2014 meetings be held in mid-May to approve the draft SWIFT prioritization and in July to approve technical data.

It was suggested that 2015 meetings be held in January, April, and October. The draft Region C Plan is due May 1, 2015, and the final draft due November 1, 2015.

A. Prioritization of Projects in the 2011 Region C Water Plan

Amy Kaarlela reviewed the prioritization of 2011 projections. Prop 4 enabled TWDB to create \$2 billion SWIFT to finance projects from State Water Plan, and SWIFT is low interest financing, not grant money. Before funds can be made available, TWDB must prioritize projects from the 2011 Plan and develop rules on how the fund will operate.

Other regions are prioritizing projects from their 2011 plans. Region C and H have the most strategies to prioritize. Scores from one region are not directly comparable to score from other regions.

The Regional Chairs developed questions and a scoring system, which has been provided by TWDB. The score is based on a max of 1,000 points. The five categories of criteria are as follows:

- Criteria 1 - Decade of Need (40%)
- Criteria 2 - Project Feasibility (10%)
- Criteria 3 - Project Viability (25%)
- Criteria 4 - Project Sustainability (15%)
- Criteria 5 - Project Cost Effectiveness (10%)

Amy reviewed the questions for each criterion as follows:

- 1A – What is the decade the RWP shows the projection comes online?
- 1B – In what decade is initial funding needed?
- 2A – What supporting data is available to show that the quantity of water needed is available?
- 2B – If necessary, does the sponsor hold necessary legal rights, water rights, and/or contracts to use the water that this project would require?
- 2C – What level of engineering and/or planning has been accomplished for this project?

- 2D – Has the project sponsor requested (in writing for the 2016 Plan) that the project be included in the Regional Water Plan?
- 3A – In the decade the project supply comes online, what is the % of the WUG's (or WUGs') needs satisfied by this project?
- 3B – In the final decade of the planning period, what is the % of the WUG's (or WUGs') needs satisfied by this project?
- 3C – Is this project the only economically feasible source of new supply for the WUG, other than conservation?
- 3D – Does this project serve multiple WGUs?
- 4A – Over what period of time is this project expected to provide water (regardless of the planning period)?
- 4B – Does the volume of water supplied by the project change over the regional water planning period?
- 5A – What is the expected unit cost of water supplied by this project compared to the median unit cost of all other recommended strategies in the region's current RWP? (Project's Unit Cost divided by the median project's unit cost)

B. TWDB Proposed Resolution of the Interregional Conflict between the 2011 Region C and Region D Regional Water Plans

Temple McKinnon reviewed the draft proposed resolution to the Region C and Region D interregional conflict. The draft resolution includes the following:

- Region C readopt current 2011 Plan with Marvin Nichols as strategy
- Region D amends 2011 Plan to reflect that the conflict has been resolved.

The timeline includes:

- March 4 – Preliminary recommendation released
- April 29 – Public hearing in Mount Pleasant
- April 30 – Public hearing in Arlington
- May 2 – Comment period closes
- May 19 – Final recommendation to TWDB

Comments can be submitted to [RegionCandD@twdb.texas.gov](mailto:RegionCandD@twdb.texas.gov) or Office of General Council, ATTN: Connie Sanders, 1700 North Congress, Austin, TX 78701.

C. Letter from City of Mansfield Regarding Planning Grant

Amy Kaarlela reviewed the letter from the City of Mansfield regarding a Flood Protection planning grant. Entities applying for TWDB grant funding must notify RCWPG.

D. RCWPG New Member Training

Amy Kaarlela extended an offer from consultants to conduct a new member training, which could be held prior to a future Region C meeting to orient new members to the regional planning process. Amy will email members a general presentation. Materials and training are also available on the TWDB website also. The TWDB link to the materials and training will be emailed to all members, and members interested in attending a new member training session should notify Amy Kaarlela.

E. Update on Tasks 3, 4, and 10

Amy Kaarlela provided an Update on Tasks 3, 4, and 10. Task 3/4B/C includes current supplies, ID strategies, and technical data. Task 4D evaluates strategies. Task 10 is public participation. If local funding is secured, a newsletter will be prepared for May, as newsletters are no longer funded by TWDB.

F. Next Steps

Amy Kaarlela reviewed the next steps including the work on prioritization and the meeting in mid-May to approve the draft prioritization and newsletter.

V. OTHER DISCUSSION

A. Updates from the Chair

Chairman Jim Parks provided an update including the Speaker of House appointments to the SWIFT Advisory Committee of Allen Ritter, Drew Darby, Eddie Lucio, III.

Chairman Parks advised that he would be retiring from the NTMWD on April 30, 2014, and expressed his desire to continue to serve as RCWPG Chairman until the end of 2014.

B. Report from Regional Liaisons

Brief reports were given by the following liaisons:

- Region B – Jack Stevens advised that Region B will be meeting next will be April 23, 2014.
- Region D – Mike Rickman advised Region D met in February and will meet April 16, 2014, in Mount Pleasant.
- Region G – Bill Ceverha advised Region G met in February and will meet on April 2, 2014.
- Region H – Glenn Clingenpeel advised Region H had appointed a Sub-Committee on prioritization also and advised of Region H's concerns with tiering/prioritizing projects. Region H will meet May 7, 2014.
- Region I – Connie Standridge advised Region I met in February also. Next meeting will be no later than May 30.

C. Report from Texas Water Development Board

Temple McKinnon advised that the demand projections approved today would be considered by the TWDB Board for approval in May. Temple also advised of the appointment of Kathleen Jackson to the TWDB Board. Director Kathleen Jackson as well as Director Bech Bruun to attend a future RCPWG meeting.

D. Report from Texas Department of Agriculture

Chairman Jim Parks introduced Darrell Dean of the TDA. He is Regional Field Representative for the North Central Texas area covering 35 counties.

E. Report from Texas Parks and Wildlife Department

Chairman Parks advised that Adam Whisenant was on the coast due to the oil spill and was not available to attend.

F. Other Reports

No other reports.

G. Confirm Date and Location of Next Meeting

The next RCWPG meeting was tentatively scheduled for Monday, May 19, 2014, at 1:00 P.M. at TRA Central Wastewater Treatment Plant.

H. Public Comments

There were no public comments.

VI. ADJOURNMENT

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There being no further business, the meeting of the RCWPG adjourned at approximately 2:55 P.M.

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RUSSELL LAUGHLIN, Secretary