

**REGION C WATER PLANNING GROUP**  
**MINUTES OF AN OPEN PUBLIC MEETING**  
January 26, 2015

The Region C Water Planning Group (RCWPG) met in an open public meeting on Monday, January 26, at 1:00 P.M. The meeting was held at the TRA Central Wastewater Treatment Plant located at 6500 W. Singleton Boulevard, Grand Prairie, Texas. Notice of the meeting was legally posted.

Chair Puckett called the meeting to order at approximately 1:00 P.M. and welcomed guests.

Chair Puckett thanked Melisa Fuller, NTMWD, for her service to Region C over the past years. Chair Puckett also thanked Jim Parks, NTMWD, Region C outgoing Chairman for his dedication during his membership on the Region C Water Planning Group. Chair Puckett asked for parting comments from Jim Parks. Mr. Parks said he appreciated the opportunity to be part of the Region C water planning process for three and a half cycles and wished the members well. The Region C members gave Mr. Parks a standing ovation. Tom Gooch, Freese & Nichols, presented a plaque on behalf of the consultants and Cooksey Communications.

I. ROLL CALL

Kevin Ward conducted a roll call. The following members were in attendance:

David Bailey	Jim Parks
Bill Ceverha	Jody Puckett
Andy Cronberg (Alt. for Frank Crumb)	Bob Rylie
James Hotopp	Drew Satterwhite
Thomas La Point	Gary Spicer
Russell Laughlin	Robert Scott
G. K. Maenius	Connie Standridge
Howard Martin	Jack Stevens
Jim McCarter	Kevin Ward
Steve Mundt	Tom Woodward

Gary Douglas and Harold Latham were absent from the meeting. Kathleen Jackson, TWDB Board Member, Connie Townsend of the TWDB, Temple McKinnon, TWDB, Jennifer White, TWDB, Adam Whisenant of the TPWD, Darrell Dean of the TDA, and David Nabors of the Region D Water Planning Group were also in attendance. The registration lists signed by guests in attendance are attached.

II. APPROVAL OF MINUTES – October 27, 2014

The minutes of the October 27, RCWPG meeting were approved by consensus.

III. ACTION ITEMS FOR CONSIDERATION

- A. Consider Adoption of Resolution No. 15-1 Thanking Jim Parks for Service to the RCWPG.

There were no public comments on this action item.

Upon a motion by Bill Ceverha and a second by Steve Mundt, the RCWPG voted unanimously to adopt Resolution No. 15-1.

- B. Announcement of Vacancy for Jim Park's Position Representing Water Districts, Call for Nomination to fill Vacancy, and Vote to Fill Vacancy

The RCWPG acknowledged Jim Park's resignation effective December 31, 2014. Jim Parks made a recommendation of Tom Kula as his replacement. No other nominations were taken from the floor.

There were no public comments received on this action item.

Upon a motion by Gary Spicer and a second by Jim McCarter, the RCWPG voted unanimously to elect Tom Kula to fill the vacancy for Jim Park's Position representing Water Districts.

- C. Consider Adoption of Errata #4 to *2011 Region C Water Plan*.

Amy Kaarlela advised that there were no changes in Errata #4 since its presentation at the October 27, 2014, RCWPG meeting. Ms. Kaarlela recommended its adoption and subsequent submittal to the TWDB for their approval/adoption.

There were no public comments on this action item.

On a motion by Thomas La Point and a second by Howard Martin, the RCWPG voted unanimously to adopt Errata #4 to *2011 Region C Water Plan*.

- D. Consider authorization and approval actions, as needed, related to Final Resolution of the Interregional Conflict between Region C and Region D regarding the Marvin Nichols Reservoir Water Management Strategy. On January 8, 2015, TWDB Board reached a final decision on the Interregional Conflict, ruling that the Marvin Nichols Reservoir should remain in the *2011 Region C Water Plan* as a recommended strategy (See TWDB Order dated January 8, 2015). RCWPG must submit the Revised 2011 Plan to TWDB by March 20, 2015. The RCWPG will need

to set a date for a public hearing and set a date for a RCWPG public meeting to approve and adopt the Final Revised 2011 Plan.

Amy Kaarlela discussed the steps needed to comply with the TWDB Order. Ms. Kaarlela advised that a document containing the proposed revisions to the *2011 Region C Water Plan* has been drafted. Actions required are setting the Public Hearing date; authorizing TRA to post 30-day notice of Public Hearing; and setting a date for the RCWPG meeting at which the revision will be considered for adoption. A recommendation was made to hold the Public Hearing on February 27, 2015, at 1 pm at the Bob Duncan Community Center, 2800 Center Street, Arlington, Texas. Recommendation for the Region C meeting to adopt revision was made for Monday, March 2, 2015, at 1 pm at the TRA Central RWS, 6500 W. Singleton Blvd., Grand Prairie, TX. Ms. Kaarlela advised the members that TRA is ready to post the 30-day notice of the Public Hearing upon approval.

There were no public comments on this item. A member asked what changes were in the revision. Ms. Kaarlela advised there was a section added to Chapters 7 and 10 adding quantitative analysis and history of the interregional conflict and its resolution.

On a motion by Connie Standridge and a second by Tom Woodward, the RCWPG voted unanimously to approve the meeting dates as recommended and authorize TRA to post said notices.

E. Address from TWDB Board Member Kathleen Jackson.

Kathleen Jackson acknowledged the other members of the TWDB in attendance at the meeting including Connie Townsend, Jennifer White, and Temple McKinnon. Ms. Jackson commented on the efforts of the TWDB to travel around Texas to meet with the public to get the message out about loan programs available to communities, large and rural, particularly the new SWIFT loan program.

F. Consider Action regarding Groundwater Management Areas 8 and 12.

Amy Kaarlela updated the Region C members on the GMA process that has updated Groundwater Models and will soon update Desired Future Conditions (DFCs). DFCs provide input into [the](#) model that calculates Managed Available Groundwater (MAG). The 2021 Regional Plans must utilize MAGs. GMA decisions directly affect planning. One particular issue affecting Regional Planning is a fundamental difference in how regional planning and GCDs handle mining use. Mining 'use' (dewatering of excavated mining areas) is included in TWDB records and regional planning but not part of GCD records and modeling. RCWPG requested

to authorize consultants to coordinate with GMAs on this issue and recommended that a RCWPG member attend GMA8 meetings. There were no public comments on this action item.

On a two-part motion by Russell Laughlin and a second by Connie Standridge, the RCWPG voted unanimously to authorize the consultants to contact GMAs as needed to coordinate 2021 MAGs and groundwater, and suggest a member attend GMA8 meeting where they consider the DFCs.

- G. Consider Setting Date for Public Hearing on *2016 Initially Prepared Region C Water Plan*

Chair Puckett reiterated the 2016 IPP is due to TWDB May 1, 2015. RCWPG is required to have a Public Hearing with 30-day notice. IPP must be 'publicly available' when Hearing Notice is sent. Hearing may be mid-June to mid-July. Potential dates are the week of June 22 or 29; week of July 6 or 13.

There were no public comments on this action item.

On a motion by Kevin Ward and a second by Connie Standridge, the RCWPG voted unanimously to approve setting the Public Hearing for some time the week of July 13, 2015, during the evening at the Bob Duncan Community Center, pending its availability.

- H. Consider Authorizing Trinity River Authority to post Request for Qualifications for procurement of consultant to perform work on the 2021 Region C Water Plan

Chair Puckett advised that the TWDB requires all Regional Planning Groups to go through re-procurement process each cycle. Regional Planning Group must publish Request of Qualifications sometime later in the year.

There were no public comments on this action item.

On a motion by Russell Laughlin and a second by Jim McCarter, the RCWPG voted unanimously to authorize TRA to post RFQ for work on the 2021 Region C Water Plan.

- I. Consider Adoption of Resolution No. 15-2 Designating Trinity River Authority as Political Subdivision for the remainder of the 4<sup>th</sup> round of planning, effective January 26, 2015

Chair Puckett discussed Change in Political Subdivision from NTMWD to TRA was initially planned to occur at the end of the 4<sup>th</sup> cycle. The change has been moved forward. Resolution 15-2 reflects the immediate change. There were no public comments on this action item.

On a motion by Howard Martin and a second by Jim McCarter, the RCWPG voted unanimously to adopt Resolution 15-2 to change the Political Subdivision from NTMWD to TRA effective immediately.

- J. Consider Amending RCWPG By-Laws to reflect change in Political Subdivision effective January 26, 2015

Chair Puckett explained that this item updates By-Laws to reflect new timing for change in Political Subdivision. Melisa Fuller read the proposed addition to the by-laws, and Amy Kaarlela will distribute electronic version of revised By-Laws to members after this meeting.

There were no public comments on this action item.

On a motion by Russell Laughlin and a second by Steve Mundt, the RCWPG voted unanimously to approve updated By-Laws reflecting TRA as the Political Subdivision effecting January 26, 2015.

- K. Consider Approval of Amendment #6 to the Contract with TWDB and Corresponding Contract Amendment with Consultants

Chair Puckett advised Contract between TWDB and NTMWD (political subdivision) needs to be amended to reflect change in Pol Sub to Trinity River Authority.

There were no public comments on this action item.

On a motion by Jack Stevens and a second by Connie Standridge, the RCWPG voted unanimously to authorize NTMWD and TRA to execute Contract Amendment #6 with TWDB; and authorize NTMWD and TRA to execute Contract Amendment #6 with Freese and Nichols.

- L. Consider Approval of Amendment #7 to the Contract with TWDB and Corresponding Contract Amendment with Consultants

Chair Puckett reviewed the requirement that all Regions are performing this amendment to eliminate requirement for 2016 Draft prioritization of projects; perform minor "clean-up" regarding timing of hearings and IPP submittals; allow budget to be shifted between Tasks 12 & 13 (2011 & 2016 Prioritization); and extend deadline for final plans from Nov. 1 to December 2015.

Connie Townsend explained that Amendment #6 must be fully executed before Amendment #7 can be considered. A lengthy discussion ensued on how to word this motion.

There were no public comments on this action item.

On a motion by Russell Laughlin and a second by Jack Stevens, the RCWPG voted unanimously to authorize TRA to execute amended contracts with the TWDB and consultants when they become available subject to information listed in Item L. The Group will need to ratify this amendment at its next meeting.

- M. Consider Authorizing TRA to post public notice that TRA will be applying for 5<sup>th</sup> round Regional Water Planning funds on behalf of the RCWPG.

Chair Puckett reviewed that TWDB requires all Pol Subs to post public notice when applying for regional planning funding. Notice is to be published Early March (at least 30 days prior to TWDB action which is anticipated early April).

There were no public comments on this action item.

On a motion by Jack Stevens and a second by Steve Mundt, the RCWPG voted unanimously to authorize TRA to post notice of funding application.

- N. Consider Authorizing TRA to submit application for 5<sup>th</sup> Round Regional Water Planning Funds on behalf of the RCWPG.

Chair Puckett reviewed Application requirements for 5<sup>th</sup> Round Regional Planning Funds.

There were no public comments on this action item.

On a motion by Steve Mundt and a second by Russell Laughlin, the RCWPG voted unanimously to authorize TRA to apply for 5<sup>th</sup> Round Regional Planning Funding by March 3, 2015.

- O. Consider Authorizing TRA to execute contract with TWDB for the 5<sup>th</sup> Round of Regional Planning on behalf of the RCWPG.

Chair Puckett reviewed 5<sup>th</sup> Round of Regional Planning. Funding Application is due to TWDB by March 3, 2015. Funding will be awarded to all regions. TWDB will execute contracts with Political Subdivisions for all Regions. Deadline for contract execution is August 31, 2015.

There were no public comments on this action item.

On a motion by Jack Stevens and a second by Howard Martin, the RCWPG voted unanimously to authorize TRA to execute contract with TWDB for 5<sup>th</sup> Round prior to August 31, 2015 deadline.

- P. Consider Approval of Use of Safe Yield for Dallas Supplies in the 2016 Region C Water Plan.

Amy Kaarlela reviewed City of Dallas request for use of 'safe yield'. Dallas recently completed Long Range Water Supply Plan. Plan used 'managed supply' which is slightly less than firm yield. Similar approval has been granted Tarrant Regional WD.

There were no public comments on this action item.

On a motion by Bill Ceverha and a second by Jack Stevens, the RCWPG voted unanimously to approve use of safe yield for Dallas in 2016 Plan. This use must also be approved by the TWDB.

- Q. Consider Support of the City of Bedford's requested Minor Amendment to the *2011 Region C Water Plan*. The City of Bedford is seeking RCWPG support of its efforts to seek a Minor Amendment to the *2011 Region C Water Plan*. A representative of Bedford will present information related to this request.

Bill Moriarty, King Engineering Associates, Inc., presented this request from the City of Bedford seeking support from the Region C WPG to amend the *2011 Region C Water Plan*.

The City of Bedford currently receives 97% of its water supply from the Trinity River Authority. The remaining 7% is derived from 2 water wells. It has 5 million gallons of water stored in 3 elevated storage tanks. Water is pumped from the TRA Murphy Pump Station which is a part of the Tarrant County Water Supply project. Bedford has 165 miles of main lines; has 14,927 retail service connections; and has a system volume of 2.7 billion gallons per year.

Bedford is currently experiencing a water loss rate of 10% that is increasing. They have introduced a second pressure zone but have seen an increase in system deterioration. Thomas Hoover, P.E., the City of Bedford Public Works Director, would like SWIFT funding for a \$90 Million, 10-year project for water main replacement and to install Automatic Meter Reading (AMR) on approximately 15,000 new or retrofitted meters.

The Region C Water Planning Group advised Mr. Moriarty and Mr. Hoover that the EA of the TWDB will have to approve a Minor Amendment to the *2011 Region C Water Plan* to include the City of Bedford before it is

eligible for a SWIFT loan. The City of Bedford will have to provide the TWDB proper documentation for the ruling. If the request for a minor amendment is approved, a meeting of the Region C WPG is required, with a 14-day minimum notice posting and a subsequent 14-day comment period.

The SWIFT application deadline is February 3, 2015. If there are remaining monies, applications will be open sometime in August for the second round. Gary Spicer asked the Region C WPG if a standardized process could be developed for future amendments of this type.

There were no public comments on this action item.

Two motions were made on this item.

- 1) On a motion made by Bill Ceverha and a second by Russell Laughlin, the RCWPG voted unanimously to support the City of Bedford's request for a Minor Amendment to the *2011 Region C Water Plan* (in the form of a letter asking TWDB to make a "minor amendment determination"; and
- 2) On a motion made by Bill Ceverha and a second by Russell Laughlin, the RCWPG voted unanimously to authorize King Engineering Associates, Inc., to submit a request on behalf of the City of Bedford to the Executive Administrator of the TWDB to approve the Minor Amendment to the *2011 Region C Water Plan*.

R. Consider Approval of March 2015 Newsletter

Colby Walton reviewed the draft 2015 newsletter. Upcoming articles included:

- General Update on the Planning Group's work and planning timeline, including:
  - Updates on 2016 plan development
  - Save-the-date for June 2015 IPP Public Hearing
- Status update on interregional conflict and the special public hearing in February
- Update on planned reservoirs
  - Lake Ralph Hall recently permitted
  - Lower Bois d'Arc Creek Reservoir coming up for permit consideration
- Report on regional drought conditions, reservoir levels and regional conservation/drought response measures
- Feature on new Planning Group members and officers and recognition of departing members



- Update on zebra mussels

The recurring sections to be included are:

- Next meeting information
- Planning Group overview and roster

Mr. Walton outlined the development and approval process as follows:

- End of January: Articles drafted, sent to consultants and officers for review
- Mid-February: Initial layout prepared by designer/printer
- Late February: Initial layout sent to Planning Group for review and input
- Early March: Final newsletter produced and distributed via mail, e-mail
- Next issue would be prepared for distribution prior to the IPP public hearing (May/June)

There were no registered speakers on this item.

On a motion by Kevin Ward and a second by Gary Spicer, the RCWPG voted unanimously to allow approval of final March 2015 newsletter to be done at a later date via email vote of RCWPG members.

#### IV. DISCUSSION ITEMS

##### A. Schedule Update

Amy Kaarlela presented a project schedule update including the following key items for 2015:

- Interregional Conflict Resolution
  - Public Hearing – February 27, 2015
  - Special called Region C WPG Meeting – March 2, 2015
- Initially Prepared Plan
  - Due May 1, 2015
  - TWDB Comment Period – May – August
  - Public Comment Period – Summer (Public Hearing)
  - Revise Plan per Comments – Fall 2015
- DB17
  - Strategy module available - April 2, 2015
  - Strategy data due – July 1, 2015
  - TWDB performs socio-economic analysis

- Final Plan
  - Final Plan due – December 1, 2015
  - Final 2016 Prioritization due – December 1, 2015

B. Support of Grant Applications for Region C water providers

Amy Kaarlela reviewed Region C WUGs Grant Applications as follows:

- City of Arlington
  - Applying for BuRec WaterSMART funding
  - Install Smart Meters
  - Requested letter of support
  - Draft Letter of Support
- City of Mansfield
  - Filed application for TWDB Flood Protection Planning Grant
  - Required to notify RCWPG

C. Regions H and L Amendments affecting the 2012 State Water Plan

Amy Kaarlela reviewed the Amendments to 2012 State Water as follows:

- All Regions received this notification
- Region H amended 2011 Regional Plan
  - Brackish Groundwater Desal strategy
  - Surface Water Treatment strategy
- Region L amended 2011 Regional Plan
  - Seawater Desalination strategy
- TWDB to consider amendment to State Water Plan
  - January 28, 2015

D. Letter from Drought Preparedness Council

Amy Kaarlela reviewed Council recommendations as follows:

- Council – 16 State Agencies
- Follow the outline template for Chapter 7 provided to the regions by TWDB
  - Chapter 7 was developed to correspond with the sections of the outline
- Evaluate impacts of unanticipated population growth or industrial growth over the planning horizon
  - Including a safety factor for all water suppliers within the region to address uncertainty

- E. Update on Region C Water Management Strategy – Lower Bois d’Arc Reservoir

Tom Gooch noted that the Lower Bois d’Arc Reservoir is coming up for permit consideration.

- F. Potentially Feasible Water Management Strategies

Amy Kaarlela reviewed the following:

- List of potential strategies
- Required to be presented to RCWPG
- Presented list previously
- Added more potential strategies

- G. Progress on Tasks

Tom Gooch presented information on the following:

- Chapter 3 – Current Supplies
  - Presented results at previous RCWPG meeting
  - Some adjustments
  - Chapter to be sent after this meeting for RWCPG review
- Task 4 (Ch 4/5) – Strategies
  - Final meetings with large WWPs
  - Planning Joint meeting of large WWPs
  - Coordination with smaller WWPs
  - Sending final plans out to all WUGs
  - Feedback from WWPs & WUGs
  - Compile report chapter(s)
  - Circulate Chapter(s) to RCWPG early April 2015
- Chapter 7 – Drought
  - Draft Chapter 7 developed
  - Compiling required tables
    - Drought triggers and drought responses
    - Existing and potential emergency interconnects
    - Potential emergency responses
  - Distribute to RCWPG in March
  - Subcommittee to meet March/April
- Chapter 8 – Recommendations
  - Recommendations
    - Unique Streams
    - Reservoir Sites
    - Legislation
  - Task 8 Subcommittee work

- Dr. Tom Woodward, RCWPG, work and recommendations reflected in edits
- Other Chapters
  - Ch. 6 – Impacts of Strategies on Water Quality, Agricultural areas, Long-Term Protection of State Resources
  - Ch. 10 – Public Participation/Plan Adoption
  - Ch. 11 – Comparison to Previous Plan
  - After IPP
    - Ch. 9 – Financing of Strategies (TWDB to develop survey; to be done after strategies entered into DB17; July+)
    - Prioritization of 2016 Strategies (July +)
  - Distribute to RCWPG in March
  - Subcommittee to meet March/April

## V. OTHER DISCUSSION

### A. Updates from the Chair

N/A

### B. Report from Regional Liaisons

Brief reports were given by the following liaisons:

- Region B – Jack Stevens reported their Next meeting Feb 11, will discuss different mitigation plans, drought.
- Region D – David Nabors advised that the Northeast Texas WPG met Wednesday, January 21, 2015; next meeting is February 8, 2015; public hearing is March 8, 2015, with RPG meeting afterwards.
- Region G – Bill Ceverha reported they met Jan 7 in Waco with 2 presentations: Kathleen Jackson & their region's TWDB funding rep. Bill suggests that we have our rep Luis Farias speak at an upcoming meeting.
- Region H –Kevin Water reported Reg H meets next week
- Region I –Connie Standridge reported that Reg I meeting is Feb 28 and they would be discussing Chapter 8, socio-economic analysis, and Chapter 1.

### C. Report from Texas Water Development Board

No additional comments.

D. Report from Texas Department of Agriculture

No report.

E. Report from Texas Parks and Wildlife Department

No report.

F. Other Reports

No report.

G. Confirm Date and Location of Next Meeting

The next two RCWPG meetings are scheduled for Monday March 2, 2015 and Monday, April 20, 2015, both at 1:00 P.M. at TRA Central Wastewater Treatment Plant. The revision to the 2011 Plan will be considered at the March 2 meeting and will require a positive vote from at least two-thirds of the group to pass. The 2016 IPP will be considered at the April 20 meeting and will require a positive vote from at least two-thirds of the group to pass.

H. Public Comments

There were no public comments.

VI. ADJOURNMENT

There being no further business, the meeting of the RCWPG adjourned at approximately 3:30 P.M.

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JODY PUCKETT, Chair